



# Corpus Christi School -- Leadership Position Overview

Serving in a leadership position on the Corpus Christi School Board or Parents Group Board is a great way to share your passion, skills, and energy and learn more about our wonderful school community! Please speak with a current board member or Principal Katie Murphy if you would like to learn more. Interested candidates are also encouraged to attend a meeting prior to elections in the spring.

	<b><u>School Board</u></b>	<b><u>Parents Group Board</u></b>
<b>Length of Term:</b>	3 years, elected by parishioners & school parents, involvement starts immediately following spring elections	2 years, elected by school parents, appointed by general membership
<b>Advisors to:</b>	Principal and Pastor	Principal and Pastor
<b>Meeting Times:</b>	Third Thursday, 7pm, Faculty Room	1st or 2nd Monday, 7pm, Faculty Room
<b>Board Postions:</b>	President--Dorothy Militar Vice President--Elizabeth Murphy Secretary--Loretta Meyer Finance Chair--Mary Tarczynski Development Chair--Patrick Hurley Strategic Planning Chair--Anne Woods Bldgs & Grounds Chair--Walid Abdul-Rahim Member-at-Large--Mike Huaco Member-at-Large--Una Gilmartin	President --Chris Trevino Vice President--Kim Walsh Secretary--Lisa Van Nyhuis Treasurer--Sue Scott Assistant Treasurer--Luz De Palm Parliamentarian--Julia Lennon Room Parent Coordinator--Meghan O'Leary Teacher Incentive Program Coordinator--Deb Waterhouse Communication/Mentor Coordinator--Amy Crudo Fundraising Chair--Mary Alice McNeil
<b>Key Responsibilities:</b>	Budget oversight, tuition rates, admission policy, strategic planning & development, policy formulation, capital improvements	Fundraising, parent communication and education, community building, teacher appreciation, enrichment programs for children
<b>Key Projects:</b>	Tuition Assistance Drives, Annual Drive/Endowment, CC Connection, Alumni Relations, 5 year survey, Grandparents Day, Teacher Incentive Program, Capital Projects, Admissions Marketing	Fundraising: Silent Auction, Walk a Thon, eFunds and Book Faire. Teacher Incentive Program, Room and Auction Room Parents, Parent Education and Communications, Parent Involvement Hours, Solicitations
<b>Desired Skills:</b>	Finance, Strategic Planning, Development, Marketing, Legal, Facilities, Project Management	Fundraising, Communications, Solicitation and Project Management
<b>Estimated Annual Time Commitment:</b>	30-40 hours per school year	40-50 hours per school year, depending on position
<b>Upcoming Meetings</b> (prospective candidates welcome to attend):	Oct 22, Nov 19, Dec 17, Jan 28, Feb 18, Mar 18, Apr 15, May 20	Oct 6, Nov 2, Dec 7, Jan 4, Feb 8, Mar 1, Apr 12, May 3, June 7
<b><u>Election Timing</u></b>	late March/early April	late March/early April