

Corpus Christi Open Board Positions for 2010 Elections

Parent's Group

Key Responsibilities: Fundraising, parent communication & education, community building, teacher appreciation, enrichment programs for students (2 year term)

Vice President

- Good interpersonal and writing skills
- Ability to manage deadlines
- Some computer background helpful (managing database)
- Interest in parent education; responsive to parent needs/inquiries
- Creative, resourceful, collaborative team member

Teacher Appreciation (TIP) Chair

- Strong organizational skills to plan and execute events
 - Teacher Appreciation Day
 - Theme Staff Dinners
- Energy and Enthusiasm to solicit and manage volunteers
- Team player with other members of Parent Board and School Board
- Creativity to generate new ideas and themes for events
- Desire to demonstrate for our wonder teachers and staff how much they are loved and appreciated

Fundraising Liaison

- Collaborative in working with fundraising committee chairs
- Effective communicator and writer
- Ability to motivate others
- Strategic manager of resources (human and material)
- Focused on supporting the business community that supports CC school

Assistant Treasurer

- Familiarity with QuickBooks
- Experience with technology to generate financial reports
- Maintain Parent Group checking and money market accounts
- Reconcile monthly bank statements
- Available for on-site processing, accounting and safekeeping of funds at Walkathon and Silent Auction

School Board

Key Responsibilities: Budget oversight, tuition rates, admission policy, strategic planning & development, policy formulation, capital improvements (3 year term)

Members-at- Large (3 positions available)

- Strong financial accounting and business analysis skills
- Interest and experience in marketing
- Project management skills
- Experience with technology and software applications
- Project programming (capital improvements)



Because Corpus Christi Kids Need You!

Please visit the school website for additional info and forms.