

Meeting Minutes of the Corpus Christi School Board

August 27, 2009

In attendance: Katie Murphy, Anne Woods, Dorothy Militar, Patrick Hurley, Elizabeth Murphy, Mary Tarczynski, Walid Abdul-Rahim, Loretta Meyer, Una Gilmartin

Visitors: None

Absent: Mike Huaco

Minutes: The last school board meeting was held on June 11, 2009, before summer break. Elections were held for the following school year. Dorothy Militar was elected President, Elizabeth Murphy was elected Vice President, and Loretta Meyer was elected Secretary. Other committee heads will be selected at the first Board meeting for the 2009-10 school year. No minutes were prepared.

Faculty Report: None

Parents Group Report: None

Pastor's Report: None

Principal's Report: **Katie Murphy**

- Katie reported that over the summer the following projects were completed: repaving the parking lot asphalt, repairing the retaining wall, pine trees removed along park Blvd. and near Keller Center and some cement and drainage repairs near the alcove. The playground gate was repaired to swing both ways. Some trees have been replaced and the benches will be placed back along the retaining walls in the parking lot. Also, the gym floor was re-sanded, recoated and re-lined. All HVAC systems were inspected and repaired. Jim Lennon oversaw the gym floor improvements over the summer. The school also purchased new social studies books and CD ROMs for grades 3-8.
- Katie handed out the parent directory and the school calendar. The general parent directory (with e-mails) along with a revised school schedule will be handed out at Back-To-School night. Back-To-School Night is September 3 at 7:00 pm.
- Each current family will be returning in Fall 2009. Katie reported that this year will have 277 students (3 below budget), and 175 families. Two classes will have 33 students, but the remainder average 31 or 32.
- Katie reports that \$51-\$52,000 will be distributed for Tuition Assistance this year. There was a discussion of funds that will be contributed to TA from the Men's Club.
- Katie is still trying to fill two openings in the Tech-science lab and the 5th Grade aide. The first opening is a full time position, the second is part-time. Erin Lunde will be the new Extended Care kindergarten teacher. Katie does not have a sense of how many families have contracted with Extended Care yet.
- Lots of staff training completed last week (CPR, emergency response, etc.)

- Father Leo's 25 year priest celebration will be held after the 10:30 Mass on Sunday September 13. Many volunteers are working on this event. A dedication and plaque will be made at the event. Congregations from Corpus Christi, St. Paschal Baylon and an Antioch parish have received invitations. The Men's Club will be organizing and running this event.
- Walk-A-thon funds: This year 50% of funds will be allocated to LCD's in the classrooms and the remainder will be given to Tuition Assistance. The theme is Extreme Sports.
- The Men's Club has some excess funds from last year and will need to identify a source for these funds by September. Possible source is Extended Care program.
- Katie will need to review the WASC goals by March, 2010. The only goal not met was the Planned Giving under Development Program. But she reports that this will be easily explained due to the poor economy last several years. She will be writing up reports for the WASC process which will start next year. The Board will be trained to support this effort.
- Katie discussed the annual goals and achievements reports are now updated quarterly. These identify goals for each Board Committee to accomplish during the school year. The goals will be developed at the School Board annual retreat to be held after the Diocesan retreat on September 12 at Corpus Christi. All Board members are to attend.
- Katie reminded the group that the Development Committee will be holding its Thank You reception on September 20 for Annual Drive (Fr. Olivier Endowment Fund) donors that contributed \$500 or more last year. 65 families qualified. She will ask Board members to help with this event.

Men's Club:

Walid Abdul-Rahim gave a brief report. The new members BBQ was held recently and 12 new members signed up. A possible source for extra funds could be for purchasing new microphones for student council at school assembly. Katie had no problem with this. Annual Golf Tournament will be held on September 26.

Board Business:

Dorothy Militar, President

Dorothy handed out sign up lists for Board Meeting snacks (meals), prayer, attendance at Parent Board meetings, Tuition Assistance appeal at CC Mass (September 26-27) and other sign-ups. All the lists will be uploaded to Yahoo Groups.

Several tasks need completion prior to WASC. These include: The Five Year Capital Improvement Plan, the Five Year Survey, and the Five Year Finance Plan (all by end of October).

Assignments were made for the Board Finance Committee; Mary Tarcynski will be the new chair. Other Committee chairs and members will be decided later.

Committee Reports:

Finance:

No Report.

Respectfully submitted by Loretta Meyer